

Donations to the Hospital's Charitable Trust Funds

Registered Charity number 1056510

Kingston Hospital NHS Trust has a registered "umbrella" charity called "Kingston Hospital General Charitable Fund". If you go to www.charitycommission.gov.uk/registeredcharities/number.asp and put in the box the charity number 1056510, you will see certain information about our umbrella charity. Included are three subsidiary charities: VAW Holton Fund (1056510-1), **Kingston Hospital Born Too Soon Fund** (1056510-2), **Kingston Hospital Cancer Unit Appeal**(1056510-3), plus two other restricted funds plus one endowment fund. In all there are some 52 different funds under the umbrella, all being ring-fenced and accountable in line with the Charities Acts 1992 /1993 /2006 and the 2005 Charities Statement Of Recommended Practice and regulated by the Charity Commission for England and Wales. Kingston Hospital NHS Trust is the corporate trustee of the umbrella charity and its subsidiary special trusts.

Where does the money go?

Should you wish to donate "to the hospital", we would normally place your donation in the general fund for the whole hospital, which is used to buy much-needed medical equipment (normally, not otherwise financed by the NHS) and provide certain welfare benefits to the doctors and nurses and other staff. The umbrella objects clause registered with the Charity Commission is "for any charitable purpose(s) relating to the NHS, wholly or mainly for the service provided by Kingston Hospital NHS Trust".

However, an individual donor may wish to donate to a particular area of the hospital, ward specialty, or department and that is why we have so many other funds in order to meet the wishes of donors, as best we can. The corporate trustee will find the best match to your request. These funds are classified as unrestricted, designated funds, so that the funds may be spent in that ward, specialty, or department in any way subject to the overall objects clause. The spending decisions are in the hands of the fund advisors who are usually the relevant consultant doctors, senior nurses and senior clinical managers.

The general fund is under the control of key executives and the Charitable Trust Funds' Committee who will ensure any available donations are used very quickly for the benefit of patients and staff. Essentially, we will endeavour to satisfy all reasonable requests of donors.

How do I give my money?

[\(click here for special arrangements for the Cancer Unit Appeal\)](#)

All cheque donations to any of the Kingston Hospital charitable funds should be made payable to:

Kingston Hospital Charitable Trust Fund

We also accept payments by debit card (Maestro and Cirrus) and by credit card (Visa and MasterCard). You can do this by telephoning the hospital cashier on 020 8934 2008 or by visiting the Cashier's Office at the hospital in Regent Wing at their special opening hours.

Where do I send the donation to?

All charitable funds donations should be sent to:

Hospital Cashier,
Regent Wing,
Kingston Hospital NHS Trust,
Galsworthy Road,
Kingston upon Thames
KT2 7QB

Please make clear your wishes as to which fund the donation may be credited to, if the donation is not to the hospital's general fund.

How do I donate through the banking system (by BACS or by CHAPS)?

You may donate directly from your bank account to the following destination bank account:

Account name: Kingston Hospital Charitable Trust Fund account Sort code: 20-46-73
Bank account: 60360074

If you choose this method it is essential you add your surname as a reference and also please send a covering letter to:

Charitable Funds Accountant,
Finance Department,
Kingston Hospital NHS Trust,
Argosy House,
31-39 Kingston Hill,
Kingston upon Thames
KT2 7PU

Special arrangements to donate to the Kingston Hospital Cancer Unit Appeal, also known as KINGSTON CAN.

Cheque donations to support the Cancer Unit Appeal should be made payable to **Kingston Hospital Cancer Unit Appeal** and sent to:

Cancer Unit Appeal Office
Esher Wing, 4th Floor
Kingston Hospital NHS Trust
Galsworthy Road
Kingston upon Thames
KT2 7QB

We also accept payments by debit card (Maestro and Cirrus) and by credit card (Visa and Mastercard). You can do this by telephoning the Appeal Office Manager 020 8934 3816 or by visiting his office (by prearranged appointment, for security reasons) on the 4th Floor of Esher Wing.

You may donate directly from your bank account to the following destination bank account:

Account name: Kingston Hospital NHS Trust Endowment account Sort code: 20-46-73
Bank account: 20896969 If you choose this method it is essential you add your surname as a reference and also please send a covering letter to:

Cancer Unit Appeal Office
Esher Wing, 4th Floor
Kingston Hospital NHS Trust
Galsworthy Road
Kingston upon Thames
KT2 7QB

Gift-Aid Donations (enabling basic rate tax recovery by the charity)

The following is applicable to any donation by an INDIVIDUAL (as opposed to a company or an organisation) who is a UK taxpayer (so is ordinary resident in the UK for tax purposes).

If possible, before you send in a donation obtain the GIFT-AID DECLARATION FORM by following this link: [CLICK HERE](#)

Forms are also available from the Cashiers Office, Regent Wing (tel 0208 546 7711) or the Finance Dept, Argosy House (tel 0208 934 3768).

Alternatively, we will send you a form when we receive your donation.

When we receive a completed GIFT-AID DECLARATION FORM we are able to recover the basic rate taxation, already paid by you, from HM Revenue & Customs. This boosts your donation by a significant amount (currently 28%). You must declare that you have paid the equivalent amount of tax on the donation, before our charities can recover the money. This tax could have been on earned or unearned income. If you are a higher rate taxpayer you should declare the net donation actually made on your next self-assessment tax return at page 6, question 15A. This will enable you to personally benefit from extra tax relief, being the difference between higher rate tax and basic rate tax.

What tax relief is available to companies?

Companies obtain full corporation tax relief on any donations to us. We are unable to claim back any taxation so we ask companies to consider paying a higher amount to compensate for this. For example, if a company is given a budget to donate £10,000 to us, they should actually donate £14,286. At a corporation tax rate of 30 per cent the net

cost to the company will be £10,000 as the gross £14,286 is an allowable deduction for corporation tax purposes.

Principal contact for any other questions about the hospital's charitable funds:

Rebecca Whitworth Head of Financial Services
Tel: 020 8934 3757; Fax: 020 8934 3783;
E-mail: rebecca.whitworth@kingstonhospital.nhs.uk

Finance Department, Kingston Hospital NHS Trust, Argosy House, 31-39 Kingston Hill, Kingston upon Thames, KT2 7PU.