





Action Log prepared for the Board meeting held in public on 1st December 2016

Ref	Paper/Agenda Item Ref	Board meeting Date action arose	ACTIONS	Resp	Date Due	Progress	RAG
7.4	Chief Executive's Report	27.07.16	Report on outcome of Junior Doctors contracts discussion.	JKW		Board forward plan for December 2016	
17.2	Information Governance Annual Report	27.07.16	Review the publication scheme and signposting on the website.	LW	31.12.16		
22.2	BAF	27.07.16	EMC to review how the Trust anticipates future risks to delivery of strategic objectives.	SS	28.09.16		
1.8	Staff Story	28.09.16	Investigate whether walkabouts/deep dives could be used to see impact of implementation of MEGA Group's plan.	SS	30.09.17		
8.3	Integrated Quality & Performance Report	28.09.16	Schedule a masterclass for the Board on Care Hours Per Patient Day	SS (DB)	31.03.17		
14.5	Medical Appraisal & Revalidation	28.09.16	Future development forum to include understanding of statutory responsibilities.	SS (JKW)	31.03.17		
20.2	Kingston Hospital Charity	28.09.16	EMC to discuss charitable giving and fundraising.	SS (AR)	31.12.16	EMC forward plan for December 2016	

Key	
	Completed
	On Track
	Some slippage
	Serious issue

JKW: Jane Wilson	
SS: Susan Simpson	
LW: Lisa Ward	
DB: Duncan Burton	
AR: Ann Radmore	